

**3.18 PREPAID METERING PROGRAM**

**RIDER PM**

Approved/Effective 12-16-15 / 11-29-17 / 5-16-2018

(1 of 4 pages)

**Program**

A Member may choose to establish a Prepaid Account and prepay for Electric Service under the terms and conditions of the Cooperative’s Prepaid Metering Program (“Program”) contained in this Rider PM. A Member desiring to participate in the Program shall submit a signed Program “Application and Agreement” included as part of this Rider PM (“Application”) and submit any required amounts required of the Cooperative to participate in the Program. A Member participating in the Program agrees to the terms of the Program established in this Rider PM. To the extent that any terms of the Program found in this Rider PM are in conflict with any other provisions of the Cooperative’s Member Policies and Schedules the terms found in this Rider PM shall prevail.

Participation in the Program is at the sole discretion of the Cooperative and the Cooperative may deny a Member’s Application or remove a Member from the Program at any time, without notice. Additionally, the Cooperative’s Board of Directors (“Board”) may revise or cancel the Program, at any time, without notice.

**Eligibility**

Members eligible to participate in the Program shall:

1. be receiving or require only single phase, 200 amp, Electric Service classified under the Cooperative’s Schedule R;
2. not require continuous Electric Service to prevent the occurrence of a medical emergency;
3. not be receiving Electric Service that is subject to the Cooperative’s Riders G-1, G-2 and G-3; and
4. not owe any outstanding amounts to the Cooperative or in the alternative have entered into a Payment Arrangement Plan with the Cooperative in which at least 25% of amounts submitted to maintain a Prepaid Account balance shall be applied to outstanding amounts due the Cooperative.

**Required Balances and Minimum Payments**

The following Prepaid Account balance amounts shall be required of a Member to participate in the Program after any other fees or other amounts due the Cooperative necessary to participate in the Program:

Establishment of Prepaid Account.....	\$50.00
Reconnect an Active Prepaid Account .....	\$10.00

Amounts submitted to maintain a Prepaid Account balance shall not be less than \$10.00.

**Monthly Fee**

Monthly Program Fee .....N/A

**Rate**

Charges for Electric Service provided under the Program (“Rate”) shall be assessed per the Rate Schedule under which the Cooperative has classified the Member. Charges comprising the Rate in the applicable Rate Schedule may be converted to a “daily value” and assessed daily against the Prepaid Account balance.

**Disconnection**

Discontinuance of Electric Service or “Disconnection” shall occur without mailed notice if the Prepaid Account balance falls below \$0.00.

Disconnection may occur at any time after the Prepaid Account balance falls below \$0.00 (e.g. 7 days/week, 24 hours/day) including holidays and weekends (e.g. Saturday and Sunday).

Disconnection may also occur as provided in other provisions of the Member Policies and Schedules.

Disconnection may be deferred because of an Extreme Weather Event. A Prepaid Account shall continue to accrue charges for Electric Service during an Extreme Weather Event and may be disconnected by the Cooperative when the Extreme Weather Event has ended if the Member fails to submit amounts necessary to bring the Prepaid Account to a positive balance.

Upon Disconnection, charges for electric energy usage shall not accrue but the Monthly Program Fee and other applicable charges may be assessed against the Prepaid Account until such time that the Prepaid Account becomes inactive.

**Inactive**

A Prepaid Account that has been disconnected for a period of more than seven days will be considered inactive. When a Prepaid Account becomes inactive a Member’s membership in the Cooperative shall be terminated if the Prepaid Account is the only account an individual has with the Cooperative. A final bill will be provided to individual’s whose Prepaid Account has become inactive at the last known address on file for the Prepaid Account in question for any outstanding amounts due the Cooperative.

**Restoration**

All amounts due the Cooperative and balance requirements shall be satisfied before the Cooperative will restore Electric Service that has been Disconnected. Additionally the Cooperative may require a Member to take other actions or perform certain steps to allow for the safe restoration of Electric Service before the Cooperative will restore Disconnected Electric Service.

Electric Service will not be restored at a location for a Prepaid Account that has become inactive. An individual requesting the restoration of Electric Service that has become inactive at a location

must take the steps necessary to re-establish a Prepaid Account as required by the Cooperative or establish a new account with the Cooperative for Electric Service provided to the location.

**Member Responsibilities**

A Member participating in the Program understands and agrees:

1. That it is the responsibility of the Member to monitor and administer their Prepaid Account and that in doing such they should subscribe to and utilize the Cooperative's online bill payment portal.
2. That all communications regarding the Prepaid Account, including notices of Disconnection and low Prepaid Account balances will be provided through the Cooperative's online portals and that it is the responsibility of the Member to monitor such and be aware of such communication to avoid Disconnection.

**SAM HOUSTON ELECTRIC COOPERATIVE, INC.**  
**PREPAID METERING PROGRAM, RIDER PM**  
**APPLICATION AND AGREEMENT**

The undersigned (hereinafter called the “Member”) hereby applies for participation in Sam Houston Electric Cooperative, Inc.’s (“Cooperative”) Prepaid Metering Program (“Program”), and hereby acknowledge and agree as follows:

- That they have received and upon admission to the Program are bound by the terms of the Program found in the Cooperative’s Rider PM.
- That by participating in the Program they will become a Member of the Cooperative (if not already a Member) and be bound by the Governing Documents of the Cooperative as that term is defined in the Bylaws of the Cooperative.
- That they are Eligible to participate in the Program and more specifically that they do not require continuous Electric Service to prevent the occurrence of a medical emergency.
- That they will not receive a monthly bill for amounts due the Cooperative and that all communications regarding the Program will be provided through the Cooperative’s online portals.
- That it is the responsibility of the Member to monitor and administer their Prepaid Account.
- That **Disconnection** shall occur without mailed notice **if the Prepaid Account balance falls below \$0.00** and may occur at any time (i.e. nights, weekends, holidays, etc.)
- That Electric Service can be restored automatically and immediately upon submission of a payment after Disconnection. That it is the responsibility of the Member to ensure that all electric appliances are turned off, and that the Member’s electric system is safe to energize, prior to such a payment. By signing below, the Member accepts full responsibility for, and agrees to hold the Cooperative harmless for, any and all damages arising from the restoration of Electric Service upon the submission of a payment.

Please complete the following section and return to the Cooperative at PO Box 1121, Livingston, TX 77351 or via email at [service@SamHouston.net](mailto:service@SamHouston.net).

Account Number: \_\_\_\_\_ Service Address/Location: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Mobile Phone Number: (     ) \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

\_\_\_\_\_  
Member Name (Print)

\_\_\_\_\_  
Joint Member Name (Print)

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Joint Member Signature